

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	4	2017	To	31	3	2018

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Troon Allotment Society
<b>SC041591</b>
5 College Park
Troon
Ayrshire
<b>Postcode KA10 6UH</b>

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Malcolm	Chairman		
2	Marguerite Ritchie	Secretary		
3	Susan Brown	Treasurer		
4	Thomas Kelly	Vice Chairman		
5	Alec McDonald			
6	Richard Hale			
7	John Crawford			
8	Graeme Brown			
9	Richard McMinn			
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Jim Wainwright	April-May 2017
Nadia Gardiner	April-May 2017

## Structure, governance and management

Type of governing document	Constitution
Trustee recruitment and appointment	Annually at AGM in May

## Objectives and activities

Charitable purposes	The advancement of education, citizenship, community development and environmental protection and improvement
Summary of the main activities in relation to these objects	<p>There is no other allotment in Troon, so our site has enabled the community to engage in healthy outdoor activities, develop new friendships and a sense of community among the members, and to grow their own fruit and vegetables. Our committee's objective is to focus on and encourage community engagement.</p> <p>Allotments are assigned to individuals and their families of widely varying ages and backgrounds. A waiting list is held and operated by the Council, from whom we rent the ground. We have 3 children's plots to encourage them to get involved in gardening.</p> <p>This year one of these plots was given over to SAC Community, Learning and Development Department and we have made every effort to assist their representative including moving to a larger plot near to our new shed site facilities. We make no charge for children's plots.</p> <p>We set aside a plot for Friends of Dementia which has still to be developed.</p> <p>We undertook joint events with Friends of Fullarton Woods and the Scottish Wildlife Trust; eg; nest box building and Christmas Wreath making events at the allotment site. These events were open to the public which extended our community engagement by giving access to our facilities.</p> <p>We gave a small bed to Friends of Fullarton Woods to enable them to bring on young trees for future planting out and allowed them to insytall a tool storage box on site all without charge.</p>

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We continued to obtain pallets of compost which were sold on to members at cost price.

We held our 8<sup>th</sup> Annual Show in August

We carried out a range of maintenance works during the course of the year including grass cutting.

We continued to improve an area of the site ground which had been subject to flooding using 60 tons of grade 1 chippings, 40 of which was supplied free by Hillhouse Quarry with the other 20 at a reduced price. This has enabled us to provide access for members to drop off and pick up materials and to improve the access for those with less mobility and children's groups.

An Easter Egg Hunt was held for children and grandchildren of members including local schools.

Maintained a website for Troon Allotment Society:

[www.troonallotments.co.uk](http://www.troonallotments.co.uk)

Maintained a Facebook page for Plot Holders

We submitted and were successful in two Applications to Troon Decides for a Shed and Container for the site to further develop the amenities for all Allotment members and after obtaining Planning Permission the Shed and a Container to hold compost were erected on the site.

As a result members and SAC CLD were able to visit the site regularly during the winter with the number of children visiting the site this year approaching 1,000. These children have the opportunity to take part in RSP and John Muir Trust activities for which they are awarded certificates.

### Financial review

#### Brief statement of the charity's policy on reserves

We require to keep an emergency fund for repairs to fencing and equipment, but also hold funds for the Annual Show and Annual servicing of the site's equipment.

#### Details of any deficit

None

#### Donated facilities and services (if any)

*Our members regularly give their time to help maintain and improve our site.*

We have received two Awards each of £3k at the Troon Decides Event towards the purchase of a new Communal shed and the fitting out same with kitchen facilities.

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DUNCAN MALCOLM	THOMAS KELLY
Position (e.g. Chair)	CHAIRMAN	VICE CHAIR
Date	10 <sup>th</sup> May 2018	10 <sup>th</sup> May 2018