

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	4	2018	To	31	3	2019

**Reference and administration details**

<b>Charity name</b>	Troon Allotment Society
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	<b>SC041591</b>
<b>Charity's principal address</b>	5 College Park
	Troon
	Ayrshire
	<b>Postcode KA10 6UH</b>

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Duncan Malcolm	Chairman		
2	Marguerite Ritchie	Secretary		
3	Susan Brown	Treasurer		
4	Thomas Kelly	Vice Chairman		
5	Alec McDonald			
6	John Crawford			
7	Graeme Brown			
8	Richard McMinn			
9	Marie Forrest		May 2018-Mar 2019	
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
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Richard Hale

April-May 2018

## Structure, governance and management

Type of governing document	Constitution
Trustee recruitment and appointment	Annually at AGM in May

## Objectives and activities

Charitable purposes	The advancement of education, citizenship, community development and environmental protection and improvement
Summary of the main activities in relation to these objects	<p>There is no other allotment in Troon, so our site has enabled the community to engage in healthy outdoor activities, develop new friendships and a sense of community among the members, and to grow their own fruit and vegetables. Our committee's objective is to focus on and encourage community engagement.</p> <p>Allotments are assigned to individuals and their families of widely varying ages and backgrounds. A waiting list is held and operated by the Council, from whom we rent the ground. We have 3 children's plots to encourage them to get involved in gardening. We also have a Plot for Friends of Dementia Troon and a Community Plot where people waiting for a plot can gain experience on the site.</p> <p>SAC Community, Learning and Development Department have had considerable success over their time of occupation with an estimated 1,000 plus children's visits. Many of these children have gained their RSPB Certificate as a result and they have proved their worth on the site by collecting litter from the site and surrounding woodland as well as filling water butts and carrying out a variety of gardening work on their plot. We have made every effort to assist their representative and as a result of our endeavours the Chair and Vice Chair were given a Voluntary Staff Award for 2018 by the South Ayrshire Youth Forum. We normally make no charge for children's/Community plots but CLD have volunteered to pay the normal Annual Fee for this year for both the children's plot and a new plot for Refugees.</p> <p>We gave a small bed to Friends of Fullarton Woods to enable them to bring on young trees for future planting out and allowed them to install a tool storage box on site all without charge.</p>

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We undertook joint events with Friends of Fullarton Woods and the Scottish Wildlife Trust including a Christmas Wreath making event at the allotment site and provision of refreshments for volunteers carrying out tree planting in the woods. These events extended our community engagement by giving access to our facilities.  
We continued to obtain pallets of compost which were sold on to members at a small profit to offset transport costs.

We held our 9<sup>th</sup> Annual Show in July 2018

We carried out a range of maintenance works during the course of the year including grass cutting and fencing repairs and anti-vandal paint application. The ride on grass mower was given a full service for 2018-2019 and a follow up towards the end of the financial year to see us through till the start of 2020.

We continued to improve the access to the site and obtained a grant which has enabled us to order re-inforcement mesh matting to cover the main grass path area from the entrance to the CLD children's and Dementia plot. This will protect the ground which was damaged by the volume of foot traffic coupled with inclement weather over last winter. This will also improve access for wheelchairs and those with less mobility and children's groups.

An Easter Egg Hunt was held for children and grandchildren of members including local schools.

### Financial review

#### Brief statement of the charity's policy on reserves

We require to keep an emergency fund for repairs to fencing and equipment, but also hold funds for the Annual Show and Annual servicing of the site's equipment.

#### Details of any deficit

None

#### Donated facilities and services (if any)

*Our members regularly give their time to help maintain and improve our site and make minor donations when purchasing compost.*

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	DUNCAN MALCOLM	THOMAS KELLY
<b>Position (e.g. Chair)</b>	CHAIRMAN	VICE CHAIR
<b>Date</b>	30 <sup>th</sup> May 2019	30 <sup>th</sup> May 2019