

CONSTITUTION

Name: Troon Allotment Society (hereinafter referred to as 'the Group')

OBJECTS: The objects of the Group shall be for the benefit of the general public to:-

- a. Conserve, preserve, protect and improve the land worked on;
- b. Advance the education of those using the allotments by encouraging sustainable and environmentally friendly use of the site;
- c. Promote the benefits of Troon and its environs without distinction of sex, sexuality, political, religious or other opinions by associating the local statutory, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities, or assist in the provision of facilities, in the interest of social welfare for recreation and other leisure-time occupation so that their conditions of life may be improved.

MEMBERSHIP

Membership shall be open, regardless of nationality, disability, race, religious opinion or political party, to all persons residing in Troon and the surrounding area or participating in activities in Troon, over the age of sixteen, and in certain circumstances where appropriate young people under sixteen can have affiliated membership subject to being sponsored by two adults.

MANAGEMENT COMMITTEE

- a. The committee will be elected biennially to carry out the function of the Group. Members shall be eligible for re-election
- b. The committee shall comprise of Chairperson, Vice Chairperson, Secretary, Treasurer and at least 4 others,
- c. The office bearers and any necessary Steering Group shall be elected at the Annual General Meeting of the Group. Vacancies on the committee may be filled by co-option, and may last the length of the project,
- d. The officers shall carry out the duties given to them by a general meeting of the Group,
- e. No meeting of the committee shall ~~meet~~ take place if fewer than four Committee members are present,
- f. The full Committee shall meet at least for times a year,
- g. All decisions regarding the Group will be made by majority vote. In the event of an equal vote, the final decision will be made by the Chairperson.
- h. In the event of the conduct of any member being, in the opinion of the Committee, inappropriate, the Committee shall request an explanation from the member regarding their conduct. If the Committee consider the member's conduct is of a sufficiently serious nature, they shall have the power to request the member's resignation. If the member declines to resign, the Committee has the power to expel the member, provided the Committee has a majority vote.

ANNUAL GENERAL MEETING

- a. There shall be an Annual General Meeting in May of each year at which the committee shall make a report of its activities and present a statement of accounts. At the end of the second

year of service the committee shall resign. The Annual General Meeting shall then elect a new Committee and vote on recommendations from the membership and precede amendment to the constitution.

- b. The committee shall have the power to call an extraordinary general meeting at any time if required to make changes to the constitution or discuss any other matter deemed of significant importance to the membership.
- c. The secretary shall notify all members and advertise locally the details of the Annual General Meeting or Extraordinary General Meeting not less than 14 days before the meeting.
- d. A representation of 15 members of the Group at a committee meeting can request for an extraordinary general meeting to be held to raise a concern regarding issues or concerns. This meeting requires to be held within 21 days.

PROPERTY

The Group shall be allowed to take on the lease or ownership or heritable property for the purposes of allotment gardening on said property. The title to all property, heritable and moveable which may be acquired by or on behalf of the Group shall be vested in the names of the Chairperson, the Secretary and the Treasurer for the time being the ex officio.

FINANCE

- a. The Group shall have the powers to raise money by means of fund raising events, donations or legacies, grants in aid from statutory agencies and other sources. All monies raised by the Group shall be applied to the details outlined in the constitution. No portion of the income shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the Group.
- b. No members of the management committee shall be appointed to any salaried office of the Group or to any office of the Group paid by fees and remuneration or other benefit in money or monies worth shall be given by the Group to any member except the reimbursement of out of pocket expenses which are appropriately supported by receipts.
- c. The Group's year shall run from the 1st May to the 30th April. Each year an independent examiner shall audit the accounts of the Group.
- d. The annual accounts may be inspected at any time by any Management Committee member.
- e. The Management Committee shall submit to the Annual General Meeting an audited statement of accounts for the last financial year.

INFORMATION

The Group shall produce a newsletter on at least a twice yearly basis explaining the progress and works undertaken by the Management Committee and shall distribute this to all members of the Group. The Group may also call public meetings in the interim to provide information or gain views of proposals from the members of the Group.

ALTERATIONS TO THE CONSTITUTION

Alterations to the constitution shall require the assent of not less than sixty per cent of those members present and voting at a properly convened general meeting of the Group. A resolution for the alteration to the constitution shall be lodged with the Secretary of the Group twenty-one days prior to the properly convened meeting of the Group. The Secretary will include information of the proposed alteration to the constitution in the calling notice for the special meeting. No alterations shall be made which would have the effect of causing the Group to cease to be recognised by the Inland Revenue as a charity.

DISSOLUTION

The Group may at any time be dissolved by a resolution passed by a majority vote at a properly convened general meeting of which fourteen days' notice shall have been sent out to all members of the Group. In the event of the dissolution of the Group, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Group but shall be given or transferred to a recognised charitable organisation or organisations having objects similar to those of the Group.

Certified as a true copy

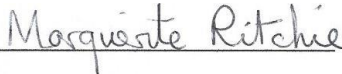
Chairperson

Secretary

Duncan Malcom

Marguerite Ritchie

Signed  _____

Signed  _____

Adopted at a meeting held on the DATE 23rd May 2007

Amended at a meeting held on DATE April 2008

Amended at a meeting held on DATE 4 December 2016

Amended at a meeting held on DATE 30 May 2019